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June 18, 2013

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

27 June 18, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER



### BOARD OF SUPERVISORS

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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING AWARD AND FUTURE AWARDS AND/OR AMENDMENTS FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH TOBACCO CONTROL PROGRAM FOR TOBACCO CONTROL AND PREVENTION SERVICES FOR THE ANTICIPATED PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2017  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

### SUBJECT

Provide authorization to accept and implement a forthcoming award and future awards and/or amendments from the California Department of Public Health, Tobacco Control Program for tobacco control and prevention services.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and implement a forthcoming Acceptance of Allocation Agreement (AOAA) from the California Department of Public Health Tobacco Control Program (CDPH/TCP), to support tobacco control and prevention services for the anticipated period of July 1, 2013 through June 30, 2014, at an estimated amount of \$2,209,683, subject to review and approval by County Counsel, review by Chief Executive Office (CEO) Risk Management as needed, and notification to your Board and the CEO to include significant contractual provisions required by the State that depart from standard Board approved language, including insurance and indemnification.

2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of the AOAA that extend the term through June 30, 2017, at amounts to be determined by CDPH/TCP; reflect non-material and/or ministerial

revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through December 31, 2017; and/or provide an increase or decrease in funding up to 25 percent above or below each term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH to accept the AOAA from CDPH/TCP to support tobacco control and prevention efforts throughout Los Angeles County. This funding will allow DPH to implement four objectives related to tobacco control and prevention: 1) participate in the planning, coordination, and implementation of a statewide Retail Environment Campaign; 2) expand the county-wide tobacco control coalition to include non-traditional partners; 3) reduce youth access to tobacco products through the implementation of evidence-based jurisdiction-wide strategies; and 4) reduce exposure to secondhand smoke in outdoor areas and multi-unit housing through the implementation of evidence-based jurisdiction-wide strategies.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming AOAA to extend and/or adjust the term of the award; reflect non-material revisions to the terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each term's annual base amount. This recommended action will enable DPH to accept awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

DPH will accept a forthcoming AOAA from CDPH/TCP for the anticipated period of July 1, 2013 through June 30, 2014, at an estimated amount of \$2,209,683. Funds will support DPH personnel costs (salaries and employee benefits), operating expenses, and contractual expenditures associated with four Tobacco Control Prevention Services (TCPS) agreements in the amount of \$400,000 (\$100,000 each).

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Since 1990, DPH's Tobacco Control and Prevention Program has received funding from the CDPH/TCP for the provision of tobacco control and prevention services. Currently, CDPH/TCP funding supports efforts to decrease exposure to environmental tobacco smoke, counter pro-tobacco influences, and provide media advocacy. The tobacco control plan for Los Angeles County, which was approved by CDPH/TCP, specifies that DPH contract with community-based agencies to provide services to reduce tobacco use through policy action and behavior change.

On June 9, 2010, your Board delegated authority to the Director of DPH, or his designee, to accept forthcoming AOAA's from CDPH/TCP for the period of July 1, 2010 through June 30, 2013. On August 4, 2010, DPH exercised this authority to accept an AOAA in the amount of \$4,256,541 for FY 2010-11; on October 21, 2011 an AOAA in the amount of \$3,534,587 for FY 2011-12; and on August 7, 2012 an AOAA in the amount of \$2,209,683 for FY 2012-13.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to accept a forthcoming AOAA to provide effective and timely initiatives and activities to support tobacco control and prevention efforts throughout Los Angeles County.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jonathan E. Fielding". The signature is written in a cursive, flowing style.

JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

Jonathan E.  
Fielding, M.D.,  
M.P.H.  
Director and Health  
Officer  
CAH:os

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors